

APPENDIX VI

THEC Improving Teacher Quality Grant Proposal Evaluation Rubric
Application Narrative Summary of Scoring

PROPOSAL NAME & INSTITUTION _____

SECTION	SECTION TITLE	POSSIBLE SCORE	SCORE
Section I	Need for Project	10	
Section II	Scientifically-based research	15	
Section III	Recruitment Plan	15	
Section IV	Instructional Leadership	10	
Section V	Local Education Agency (LEA) Involvement	10	
Section VI		15	
Section VII	Management Plan	10	
Section VIII	Budget/Budget Narrative	15	
	TOTAL SCORE	100	

Strengths:

Weaknesses:

Funding Recommendations: Fund as written: ☐ Fund with changes: ☐ Reject: ☐

Activity changes recommended: ☐ Negotiate funding level: ☐

Recommended Changes:

Reviewer Name

Reviewer

Signature

Date

Need for the project**Points awarded ____**

The magnitude or severity of the problem to be addressed by the proposed project in the potential LEA; the magnitude of the need for the services to be provided or the activities to be carried out by the proposed project, and the extent to which the proposed project will focus on serving or otherwise addressing the needs of disadvantage individuals.

Scientifically based Research**Points awarded ____**

The extent to which the method of addressing the problem is research-based and documented, the extent to which the Information/material distributed throughout the activity is research-based and documented; and the importance or magnitude of the results or outcomes likely to be attained by the proposed project.

Quality of the recruitment plan**Points awarded ____**

The extent to which the services to be provided by the proposed project are appropriate to the needs of the intended recipients and/or beneficiaries of those services, and the likely impact of the services to be on the intended recipients of those services. Is the recruitment plan feasible for the numbers projected? Is there a defined Title VI plan that seeks to recruit minorities? If the proposal is a previously funded grant, have there been any Title VI complaints filed against it?

Instructional Leadership**Points awarded ____**

The qualifications; including relevant training experience, of the project director or principal investigator, and the qualifications, including relevant training and experience, of key project personnel. Does the instructional leadership include partnerships with the Department of Teacher Education and the Department of Arts and Sciences?

Quality of local education agency collaboration**Points awarded ____**

The extent to which there was a joint effort in the planning of the project with a local High Need school system or an individual school and the quality of the collaboration with local school system or individual school. What specifies a high-need LEA? Is there a definite commitment from the LEA? Does it detail how the LEA actively plans to participate in the proposal?

Quality of the project evaluation**Points awarded ____**

The extent to which the methods of evaluation are thorough, feasible, and appropriate to the goals, objectives, and outcomes of the proposed project, the extent to which the method of evaluation include the use of objective performance measures that are clearly

related to the intended outcomes of the project and will produce quantitative and qualitative data to the extent possible, the extent to which the methods of evaluation are appropriate to the context which the project operates, and the extent to which the plan will conduct follow-up evaluations on the participants.

Management Plan

Points awarded _____

How soundness is the framework of the proposal. Is the timeline accurate and can it be achieved? What institutional resources, actions and commitments are available to program? Is the proposal a manageable program for the proposed time frame, number of participants, number of contact hours and number of instructors.

Budget Plan/Budget narrative

Points awarded _____

The extent to which the costs are reasonable in relation to the objectives, design, and potential significance of the proposed project and the adequacy of support, including facilities, equipment, supplies, and other resources from the applicant organization.

**TITLE VI COMPLIANCE REVIEW SURVEY OF THE
IMPROVING TEACHER QUALITY PROFESSIONAL DEVELOPMENT
TENNESSEE HIGHER EDUCATION COMMISSION**

Project Director_____

Program Name_____

Institution_____

Project Year 20 -20

MINORITY REPRESENTATION

_____Projected number of minority teacher participants

_____Actual number of minority teacher participants

_____Total number of teacher participants

_____Number of minority external personnel/consultants

_____Total number of minority external personnel/consultants

MINORITY RECRUITMENT

(Please use additional paper, if necessary.)

What methods were used to obtain external personnel/consultants?

What methods were used to recruit minority participants?

Was there a plan in place to target minority teacher participants?

If the actual number of minority teacher participants was less than the projected number of minority teacher participants, was there a contingency plan in place to recruit more minority teacher participants? If yes, please specify.

Have there been any Title VI related complaints against this project? If yes, please provide a narrative explanation of the complaint.

Improving Teacher Quality Grants 2005 - 2006

Project Director	Institution	TITLE VI	Projected Minority	Actual Minority	# External Consultants	Minority Consultants	PLAN?
Dr. Clarissa Willis	East Tennessee State University	YES	2	2	0	0	Yes
Dr. Rosalind R. Gann	East Tennessee State University	YES	1	2	1	1	Yes
Dr. William A. Tallon	Lipscomb University	YES	6	8	0	0	Yes
Dr. Chuck Higgins	Middle Tennessee State University	YES	4	1	0	0	Yes
Dr. Kathy VanFleet	Middle Tennessee State University	YES	5	7	10	1	Yes
Dr. E. Ray Phillips	Middle Tennessee State University	YES	3	3	6	1	Yes
Dr. Patricia Patterson	Middle Tennessee State University	YES	3	5	2	2	Yes
Dr. Mary B. Martin	Middle Tennessee State University	YES	2	3	1	1	Yes
Dr. Holly G. Anthony	Tennessee Technological University	YES	2		0		Yes
Dr. Suellen Alfred	Tennessee Technological University	YES	1	1	0	0	Yes
Dr. Kristen Pennycuff	Tennessee Technological University	YES	10	2	0	0	Yes
Dr. Paula V. Engelhardt	Tennessee Technological University	YES	2	0	0	0	Yes
Dr. Ossama A. Saleh	The University of Tennessee at	YES	2	4	0	0	Yes
Dr. Deborah A. McAllister	The University of Tennessee at	YES	15	19	5	0	Yes
Dr. Ann E. Holmes	The University of Tennessee at	YES	5	1	0	0	Yes
Dr. Bonnie H. Ownley	The University of Tennessee at Knoxville	YES	4	2	0	0	Yes
Ms. Judy Cleek	The University of Tennessee at Martin	YES	0	2	0	0	Yes
Dr. Cahit Erkal	The University of Tennessee at Martin	YES	5	6	0	0	Yes